

CITY OF WOODLAND  
 STATE PLUMBERS LICENSE  
 REGISTRATION APPLICATION  
LICENSE REGISTRATION WILL NOT BE VALID UNTIL A CURRENT BOND  
 AND INSURANCE ARE ON FILE

The following information is required in order to register your state license with the City of Woodland. City Ordinance requires that all plumbers must be state licensed in order to be issued a permit. State license registrations with Woodland expire December 31 of the year of issue.

1. Complete Registration Application of State License [Below]
2. Certification of Compliance Minnesota Worker's Compensation Insurance [Form attached]
3. Insurance Certificate naming the City as Certificate Holder in the sum of: \$50,000/\$100,000/\$10,000.
4. **No License Registration Fee**

I/We the undersigned hereby make application for a Plumbers license for a period of one year ending December 31 of the year of issue. For the purpose of obtaining such license I hereby represent that the following information, as required by ordinance, is true.

<b>Full Name</b>		
_____	_____	_____
(Last)	(First)	(Middle)
Doing Business As (business name if different than your name) _____		
<b>Business Address</b>		
_____	_____	_____
(Address)	(City, State)	(Zip Code)
<b>Phone Numbers</b>		
_____	_____	_____
(Business)	(Cell)	(Fax)
<b>Business E-Mail Address</b>	<b>Business Website Address</b>	
_____	_____	
(E-Mail)	(Website)	

**REQUIRED:**

**Minnesota Business Tax Identification Number** \_\_\_\_\_

**Social Security or Individual Tax Identification Number** \_\_\_\_\_

**Copy of State Bond #** \_\_\_\_\_

**Copy of State of Minnesota Master Plumber License #** \_\_\_\_\_

Application must be signed with applicant's correct name. If a corporation, that fact must be shown and the officer signing is to show his office. If a partnership, all partner names must appear and at least one partner must sign.

Signed \_\_\_\_\_ Date \_\_\_\_\_ Title \_\_\_\_\_

Partners \_\_\_\_\_

**CERTIFICATION OF COMPLIANCE**  
**MINNESOTA WORKERS' COMPENSATION LAW COVERAGE**  
(FORM MUST ACCOMPANY LICENSE OR PERMIT APPLICATION)

Minnesota Statute Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of MSS Chapter 176. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit to self-insure. This information will be collected by the licensing agency and retained in their files.

This information is required by law and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided and/or falsely stated, it may result in a \$2,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.

<b>Full Name</b>		
_____	_____	_____
(Last)	(First)	(Middle)
Doing Business As (business name if different than your name)		
<b>Business Address</b>		
_____		
(Address)	(City, State)	(Zip Code)
<b>Phone Numbers</b>		
_____		
(Business)	(Cell)	(Fax)

I am not required to have workers' compensation liability because:	
<input type="checkbox"/> I have no employees.	
<input type="checkbox"/> I am self-insured (include permit to self-insure).	
<input type="checkbox"/> I have no employees who are covered by the workers' compensation law (these include: spouse, parents, children and certain farm employees).	
I certify that the information provided above is accurate and complete:	
_____	_____
(Signature)	(Date)

**OR**

<b>Insurance Company Name (not the insurance agent)</b>	
<b>Policy Number</b>	
<b>Dates of Coverage</b>	
I certify that the information provide above is accurate and complete and that a valid workers' compensation policy will be kept in effect at all times as required by law.	
_____	_____
(Signature)	(Date)

## SECTION 313 LICENSING AND REGULATION OF PLUMBERS

313.01 License Required. No person may engage in the business of plumbing, or construct, extend, alter or repair any plumbing work or house drainage, or construct cesspools, or connect any house drainage with cesspools, or with the sewer or water supply system of the City without first obtaining a license from the Clerk.

313.02 Insurance. The applicant must provide evidence of public liability insurance written by an insurer licensed to do business in the State, including products liability insurance, with limits of at least \$50,000 per person and \$100,000 per occurrence and property damage insurance with limits of at least \$10,000. The term of the insurance must include the entire term of the license.

313.03 Bond. A license will not be effective until the applicant has furnished the Clerk with a copy of the bond given to the State for the issuance of a Master Plumber's License. The City and its residents may look to the bond to insure the performance of all plumbing work undertaken in the City (including all water and sewer connections), to insure that any streets and sidewalks excavated by the licensee are restored to their former condition to the satisfaction of the Director of Public Works with a warranty for one year, and to insure the performance of all other requirements of this Code.

313.04 Permits. Every licensed plumber, before constructing, extending, altering or repairing any plumbing work or connecting any plumbing work with a cesspool or City water or sewer system, except as provided in this Code, will apply to the Building Inspector for a permit that purpose, and will pay the permit fee required under Section 305.02.

313.05 Restoring Water Service. If water service is restored after it has been discontinued, the owner will pay to the City a service fee for restoring the service.