

**CITY OF WOODLAND
COUNCIL POLICIES**

CHAPTER 5 – UTILITIES

POLICY 5-2 – WATER SHUT OFF/RECONNECT – AUTHORIZED PERSONS

PURPOSE

The purpose of this policy is to provide a process for authorizing certain residents to turn water off/reconnect at the curb for properties within the Groveland Homeowners Association.

GOAL

The goal of this policy is to ensure proper handling of the water system apparatus when water shut off/reconnect occurs and to provide property owners with options for water shut off/reconnect when necessary.

PROCESS

There are two options for property owners where water turn off/reconnect is necessary. All persons accessing the shut off valve must be authorized by the City Council to prevent any unauthorized water usage or damage to the home should a leak occur. The two options are as follows:

- A. At the request of the property owner, the City Public Works staff will turn on or reconnect the water service per the request of the property owner. The fee associated with this service may be found in Chapter 3 of the City Code. The property owner must be present when the water is turned off/on by City staff.
- B. The Groveland Homeowners Association shall provide the City with a list of HOA-approved property owners who are experienced in turning water off/ at the curb stop and reconnecting when necessary. The City requires that these property owners receive training from the City of Deephaven Public Works staff. The City Council by resolution will approve the authorization of persons to access the curb stop. The names and telephone numbers of the authorized property owners shall be placed on the resolution and attached to this policy and made part thereof.

GENERAL

- A. If the City turns the water off/on, the City will be responsible for damage to the curb stop or other property associated with the water shut off/turn on caused by the City's negligence. The City does not waive any immunities or other protections it is entitled to under state or federal law.
 - B. The property owner shall be responsible for any costs incurred relating to damage to the curb stop or other property or person associated with water shut off/turn on by all other authorized persons.
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- B. During the time when the water is shut off, the property owner shall continue to be responsible for the quarterly water bill, at the same rates as though the water had not been shut off.

Adopted by the Woodland City Council on January 12, 2015
Resolution No. 08-2015

